

Bay Harbor PTO Minutes
April 2, 2013

Present: Mr. Siech, Michele Otradovec, Jessica Clusman, Steve Frank, Tricia Mac Donald, Kim Kolz, Lesli Frank, Stephanie Puissant, Sue Kiehn, Patty Mevis, Hollie Linder

The meeting was called to order by Jessica Clusman at 6:30.

President's Report (Jessica Clusman)

- Pledge
- Welcome and Introductions

New Business

- **NOMINATIONS FOR EXECUTIVE BOARD**
 - Steve Frank interested in Treasurer
- **New Chairs:**
 - Bookfair~ Hollie Linder and Tricia MacDonald
 - Memory Book~ Stephanie Puissant
 - 4th Grade Field Trip~ Mrs. Noelle

Vice President Report

- No Vice President

Treasure's Report (Steve Frank)

- Shared financial report
- Motion to approve report was made by Hollie Linder and seconded by Lesli Frank. All present were in favor and the motion carried.

Secretary's Report (Michele Otradovec)

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- Motion to approve by Tricia Mac Donald, seconded by Steve Frank. All present were in favor, motion carried.

Principal's Report (Kyle Siech)

1. Thank you / appreciations-
2. Update on Principal position
 - Position is posted
 - Interviews to take place May 1st.
 - All day interview consisting of parent teams, teacher teams, administrative teams.
 - Comprehensive process.
3. Katie McKy will be at BH April 9th

4. Welcome to Kindergarten Day is April 19th.
5. School Wide Saga Field Trip -April 25th and 26th.
6. Spring MAP testing will be coming up.
7. Report Cards will be send home Week of April 15th.

Committee Reports:

Beautification (Jessica Clusman)

- Cleaning when warms up.

Book Fair (Jessica Clusman for Tammy Anderson)

- New Chairs for the 2013-14 school year.
- Tricia Mac Donald and Hollie Linder

Books for Kids -Hollie Linder

- Friday, April 5

Box Tops -Jessica Clusman for Kerin Draak

- All Box Tops needed to be in by April 1st for this year.

Family Fun -Jessica Clusman for Chris Lammers

- Ready for the Father/ Daughter Dance April 19th.

Fall Fest (Melissa Chrisman)

- No Report

Market Day Jessica Clusman for Melissa Chrisman

- PTO received a check from Market Day

Public Relations No Report

Field Day (Hollie Linder)

- Looking for volunteers. Please look in the newsletter for Field Day Volunteer opportunities.
- Friday May 31st.

Fourth Grade Field Trip Sue Kiehn

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- June 4th.
- Information coming in the newsletter.
- Still working on the exact agenda.
- Parents need to get their background checks done if wanting to go on the bus with their child. This process takes about 4 weeks.

Hospitality Lesli Frank

- Teacher Appreciation is the 1st full week in May. Will be doing a meal for the staff that week.

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Memory Book-Hollie Linder

- Made the deadline! Price went up 50 cents. 44 pages. Great work!
- Stephanie Puissant will be the next chair for Memory Book.

Scrip Lesli Frank

- Next month discuss if we will continue Scrip for next year. Kwik Trip cards were mentioned as a possible replacement of full Scrip.

Volunteer Coordinator No Report

A motion to adjourn the meeting was made by Sue Kiehn and was seconded by Patty Mevis. All present were in favor and the motion carried.

Meeting was adjourned at 7:25 pm.

Respectfully submitted,

Michele Otradovec
PTO Secretary

Save the Date:

2012-2013 PTO Meetings (all meetings are held in the Bay Harbor Library and babysitting is available)

May 7th @ 6:30