

May, 2015

*A note from the Food Service Department...*

Dear Parent/Guardian:

Thank you for your participation in our School Meal Programs this year. As we near the end of the school year, please carefully review the following points regarding lunch accounts.

Active accounts will retain their balances. If a student leaves the district, the account is no longer active; **a refund of the inactive balance must be requested from Food Service within 6 months.** Inactive balances remaining after 6 months will be considered a donation to the Food Service Fund. Balances may be refunded or transferred to a sibling's account or to the Giving Tree lunch account to be used for those in need. Please direct account-related communications to a Food Service Cashier (see contact information below).

Cashiers communicate account balances to students before the end of the school year. Please; **CHARGING IS NOT ALLOWED** in our final weeks of school, so please send a lunch from home if your student has a negative balance or insufficient funds available for meal purchases.

The **MyLunchMoney** (MLM) electronic payment program will upgrade to **MySchoolBucks** (MSB) this summer (refer to MLM communications for more info) and will be **inactive from June 10 through mid-August.** Please plan payments before or after that period. **Be sure to DISABLE YOUR AUTO-PAY FUNCTION on your MLM account** if you're trying to avoid automatic payments contributing to a high balance remaining at the end of the year. If your student's location is changing or your bank card has changed or expired, be sure to update your MLM/MSB account to avoid payment conflicts upon return.

**Current free or reduced price meal eligibility expires OCTOBER 14.** Carryover eligibility applies to current students only. Applications must be resubmitted each year. Updated forms and instructions will be mailed to households in August and also placed on our web site at <http://www.hssd.k12.wi.us/#!/freereduce/cmtg>.

Please feel free to contact us with any questions/concerns about this or any other aspect of our School Meal Programs. Be sure to also check out our Snack Bag Program offered as a convenience to those participating in summer school. Thank you again for contributing to the success of our programs. Enjoy your summer!

*Kari Alvey, R.D., C.D.*

Food Service Manager

Phone (920) 662-7702

[karialve@hssd.k12.wi.us](mailto:karialve@hssd.k12.wi.us)

*Melissa Mydlo*

Assistant Food Service Manager

Phone (920) 662-7811

[melimydl@hssd.k12.wi.us](mailto:melimydl@hssd.k12.wi.us)

*Jill Stordeur*

Food Service Secretary

(920) 662-7723

[jillstor@hssd.k12.wi.us](mailto:jillstor@hssd.k12.wi.us)

**FOOD SERVICE CASHIERS BY LOCATION:**

**BAY PORT – Jennifer Brantner**

662-7244; [jennbran@hssd.k12.wi.us](mailto:jennbran@hssd.k12.wi.us)

**BAY VIEW – Renee Hintz**

662-7984; [renehint@hssd.k12.wi.us](mailto:renehint@hssd.k12.wi.us)

**LINEVILLE - Kim Paulson**

662-7730; [kimpaul@hssd.k12.wi.us](mailto:kimpaul@hssd.k12.wi.us)

**BAY HARBOR - Sheree Marto**

662-8851; [shermart@hssd.k12.wi.us](mailto:shermart@hssd.k12.wi.us)

**FOREST GLEN - Sheila Moureau**

662-7899; [sheimour@hssd.k12.wi.us](mailto:sheimour@hssd.k12.wi.us)

**MEADOWBROOK - Patricia Bray**

662-5029; [patrbray@hssd.k12.wi.us](mailto:patrbray@hssd.k12.wi.us)

**SUAMICO – Kara Sefcik**

662-9826; [karasefc@hssd.k12.wi.us](mailto:karasefc@hssd.k12.wi.us)

**HOWARD - Kathy Lieburn**

662-9727; [kathlieb@hssd.k12.wi.us](mailto:kathlieb@hssd.k12.wi.us)