

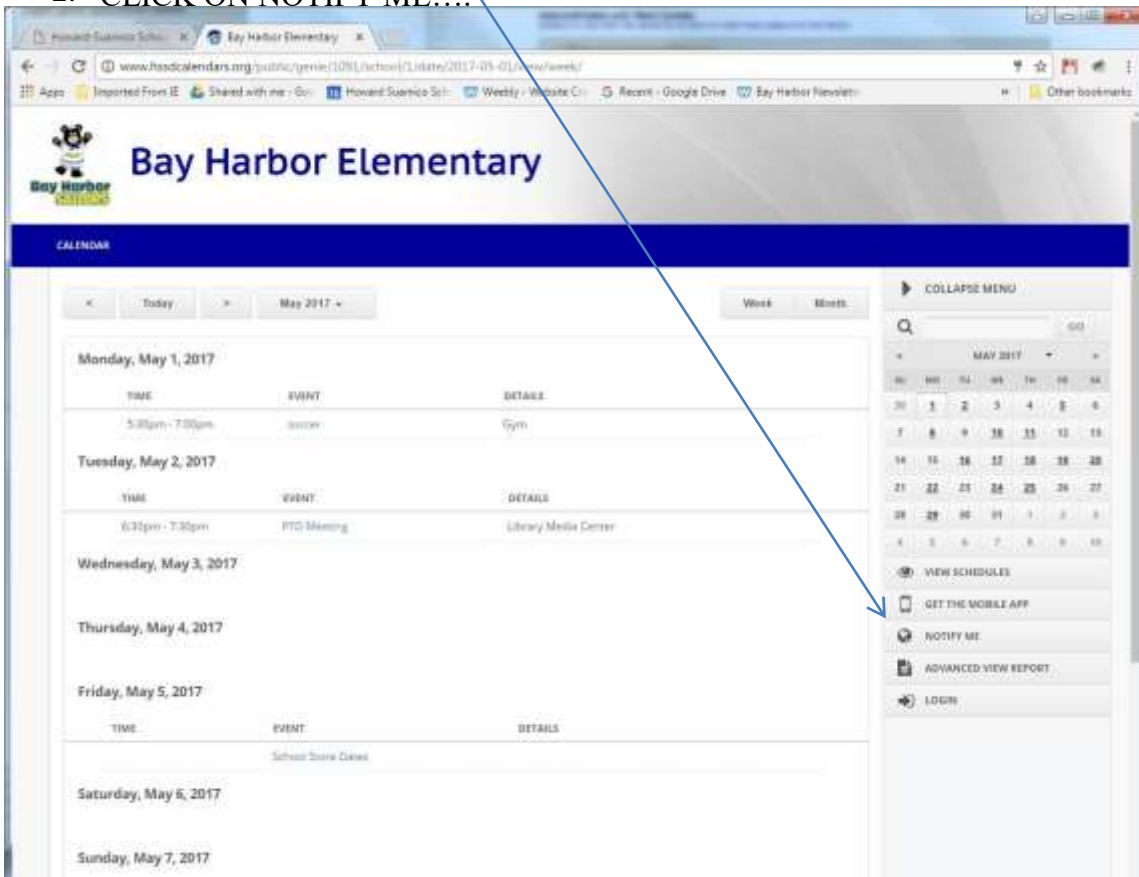
BAY HARBOR CALENDAR

HOW TO RECEIVE AUTOMATIC TEXTS AND EMAIL REMINDERS FOR IMPORTANT DATES ON THE BAY HARBOR CALENDAR

Follow the instructions below if you would like to subscribe to “Notify Me” to receive automatic reminders for important events and activities scheduled on the Bay Harbor Calendar such as Early Release days, No School Days, Special Events, Field Trips, etc. As future events are scheduled during the school year, they will be included on this calendar. You may want to check back to the calendar periodically to see if there has been anything added that you would like to be notified about.

1. GO TO THIS WEBSITE: <http://www.hssdcalendars.org/public/genie/1091/school/1/>

2. CLICK ON NOTIFY ME....



The screenshot shows the Bay Harbor Elementary calendar website. The page features a blue header with the school's logo and name. Below the header, there is a navigation bar with 'Today' and 'May 2017' buttons. The main content area displays a calendar grid for the week of May 1st to 7th, 2017. On the right side, there is a sidebar menu with several options: 'VIEW SCHEDULES', 'GET THE MOBILE APP', 'NOTIFY ME', 'ADVANCED VIEW REPORT', and 'LOGIN'. A blue arrow points from the text '2. CLICK ON NOTIFY ME....' to the 'NOTIFY ME' button in the sidebar menu.

3. SET UP YOUR ACCOUNT....

Bay Harbor Elementary

1 MY ACCOUNT 2 CHOOSE ACTIVITY 3 SETUP NOTIFICATION

My Account

In Notify Me, you can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with.

First Name *

Last Name *

Primary Email Address *

Who Are You *

Mobile Phone Number (10 digits, must include a.g. 088/2043214)

Mobile Provider *

Desired Password (for changing your notification in the future)

Important Notice

Many spam blockers will not let these auto-notification email that something we can control. If you think there is a chance filter is in place at the email company on your internet service provider, please copy this paragraph of text into an email messages from auto-notify@cschooltoday.com or mail.dwebsite.com to be delivered to you.

Save Information Save and Continue

4. CHECK THE BOX NEXT TO EACH OF THE ACTIVITIES YOU WOULD LIKE TO RECEIVE A NOTIFICATION FOR...

The screenshot shows the Bay Harbor Elementary website's calendar interface. The main content area displays a list of events for the week of September 12, 2017. A table lists the following event:

TIME	EVENT	DETAILS
6:30pm	PTO Meeting	

Below this, the days of the week are listed: Wednesday, September 13, 2017; Thursday, September 14, 2017; Friday, September 15, 2017; Saturday, September 16, 2017; and Sunday, September 17, 2017.

On the right side, there is a 'COLLAPSE MENU' section with a search bar and a calendar grid for September 2017. Below the calendar is a 'VIEW SCHEDULES' section with a list of activities, each with a checkbox:

- Girls Youth Basketball
- Morning Screening
- Holiday Concert
- Parent/Teacher Conferences
- Picture Day
- PTO Meeting
- Quarter Ends
- Report Cards Finalized
- Shadow Day at Linville for 4th G...

A blue arrow points from the top right of the page down to the 'VIEW SCHEDULES' section.

5. SET UP PREFERENCES....

www.hsdcalendars.org/public/notify/genie/1091/school/1/second

Bay Harbor Elementary

1 MY ACCOUNT 2 CHOOSE ACTIVITY 3 SETUP NOTIFICATION

Step 3 - Setup Notification Preferences

You can set yourself up to receive automatic texts and email notifications for any of the activities you're involved with. Check off the activities you would like notifications or reminders for, then click continue.

Delete Account Sign Out

Activity Name	Send Reminders Before Activity	Schedule Changes Notifications
Early Release	5 days	Yes No

Save My Settings

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SELECT HOW FAR IN ADVANCE YOU WANT TO RECEIVE A REMINDER...