

PTO Meeting Minutes
November 12, 2019

Attendees: Nick Mauro, Beth Ashmead, Kelsey Warren, Tricia MacDonald, Becky Wright, Jami Westlund, Tony Ebeling, Katrina Mayer

Tony moves to approve the minutes. Jami 2nd the motion.

- Principal's Report
 - End of 1st Quarter, report cards will be ready Friday at 6pm
 - Parent-teacher conferences went well; happy families
 - Successful Book Fair- thank you Jami!
 - Excited for Fall Fest
 - Professional Development on Friday was very impactful for staff; Damian LaCroix was a guest; 7 Habit focus, Literacy focus, Innovation focus
 - 4th Tower Garden was just granted from HSEF and Donor's Choose
- Treasurer's Report
 - \$8552.46 in Checking
 - \$1143.71 in Savings
 - Tax Return Bill paid out (\$143)
 - Third Quarter Sales Tax filed with Amanda Mleziva, PCN Inc. (\$0)
 - Paid out \$239.69 requested for Kindergarten iPad charging stations.
 - Processed \$3575 in pink envelope donations (will process about \$265 more + \$350 in chair sales) putting us ~\$1000 behind last year's donations.
 - We have a request for three student field trips that, according to our social worker, Rachel Miller, should have their fees covered for field trip (Total of \$33.75, Weidner Center).
 - Beth moves to approve costs for those field trips. Jami 2nd the motion.
 - I have a Photo booth Reimbursement for Fall Fest that I don't understand.
 - Jami Westlund and broker Malinda from Executive Realty donated payment for photo booth for Fall Fest.
- Book Fair-
 - Thank you Jami! So much hard work was put in!
 - Appreciate all of the parent, student, and high school volunteers
 - Hallway location was super important; potentially consider moving cash registers in Spring
 - Now working on Scholastic Distribution orders
 - Final sales total was \$6313.82- woohoo!
- Fall Fest-
 - Example of bidding sheet
 - Grand prizes for bidding sheets are Air Pods and 20 person party at The Turn (3D Golf place)
 - Booklets coming home by Friday
 - Kids raffle prizes are awesome
 - Volunteer sign-ups went out to high school and volunteer data base
 - Set-up will be starting at 2:00 on Friday

- Former committee members and volunteers feeling less involved this year
- Schedule debrief for after Fall Fest to consider previous years and this year to find how to make it even better in future
- PTO closet is now cleaned out- THANK YOU!
- Kelsey has reached out to room parents and is trying to make sure every classroom has one specific person
- Yearbook- no update
- Hospitality- Thank you for awesome conference meals!
- Box Tops/Labels- just finished classroom contest
- Scholastic Distribution- Jami putting in order this week

Beth moves to adjourn the meeting at 7:13 p.m. Tony 2nd the motion.