

Present: Mr. Siech, Melissa Chrisman, Sue Kiehn, Heather Cook, Steve Frank, Lesli Frank, Jessica Clusman, Michele Otradovec, Ann Cumbers, Tricia MacDonald, Tammy Anderson, Sandi Beaver, Sara Vanevenhoven, Chris Bivins, Hollie Linder, Joanna Korth, Renee Gantz, Marc Lemke, Heidi Lemke, Amie Christensen

The meeting was called to order by President Jessica Clusman at 6:34.

President's Report (Jessica Clusman)

- Welcome and Group Introductions
- Jessica was promoted to President due to Amy LaRonge stepping down.
- Vice President position is open. Nominations and voting will take place next meeting. (Oct 2nd)
- 5th Anniversary: It is Bay Harbor's 5th Anniversary Possible special events relating to the 5th Anniversary. Looking for possible chair.
- Open House update: Magnets and donation drive were given to families that attended. Families that didn't receive one or didn't attend open house, will get them in Wednesday's takehome folder. Also a connect ed for reminders for donation drive.
- Jessica is in the process of calling new families and welcoming them to Bay Harbor.

Vice President Report

- No Vice President

Treasure's Report (Steve Frank)

- As of September 11, 2012 we have 25 donations from the donation drive.
- Financial report will be approved next meeting.

Secretary's Report (Michele Otradovec)

A motion to approve the May 2012 minutes was made by Lesli Frank and was seconded by Sara Vanevenhoven. All present were in favor and the motion carried.

Principal's Report (Kyle Siech)

- Welcome Back
- Open House was a success.
- Thank you and appreciations
 - ❖ Hospitality-Thanked PTO for the teacher/staff luncheon.
 - ❖ PTO-Thank you for presence and welcoming families at Open House
 - ❖ Playground Equipment

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- First week Success: Students are ready to learn, schedules are working, emphasis on procedures are being implemented, (lunch routines, recess, fire drills, etc.)
- Beginning of the year assembly went over behavior expectations, school rules, etc. and discussed our READ/Math goal for the upcoming year. Our Goal is to read 1.5 million minutes by end of the year. Progress will be charted in main hallway.
- Updates:
 - ❖New Principal Website- <http://bayharbor.weebly.com>
 - a. Text Notifications Sign Up on Principal Website above.
 - b. Electronic Newsletter Change-
 - 1. Demo for PTO-
<http://bayharbornews.weebly.com/>
 - 2. Communications from PTO, Forms, Volunteers, etc. can still be put into take home folders if needed.
 - c. Sept. 11th –Video Podcast was shared with students for 11th anniversary of 9-11-01
 - d. Friday, Sept. 14th - Cub Scout Presentation at 8:30 a.m. for interested boys.
 - e. Friday, Sept. 14th NED Show Assembly 9:15
 - f. Punt Pass Kick Week of Sept. 17th
 - g. Book Fair /Student council elections – Sept. 27th
 - h. Early Release September 21st at 1:20 p.m.
 - i. MAP testing for Grades 2-4 (Sep.17th - Sep. 28th)

Measures of Academic Progress- Measure Fall to Spring Growth for children grades 2-4 (Results are used by teachers to individualize instruction, set goals to ensure success for all)

❖**Updated Picture Day – October 19th**

❖District / Building Updates:

- New teachers:
 - Jessica Schneider (Spec. Ed)
 - Lydia Storby (3rd Grade)
 - Nathan Smithson (3rd Grade)
 - Beth Held (Art)
 - Alison Hamacher (Literacy Specialist)
 - Jessica Clusman (Special Ed. Aide)
 - Barb Fonder (LR/PG supervisor)

❖**District Attendance Policy-** Reminder- **After 10 days of unexcused absences an attendance letter is issued. These are generated across the district as required by the Board of Education.

Committee Reports:

Beautification (Jessica Clusman)

- Outdoor classroom, Marquee-planted flowers
- Flag section is next. Will need "man power" to remove trees.

Book Fair (Tammy Anderson)

- September 27th Book Fair
- September 25th Set Up
- September 26th Preview
- Volunteers needed
- Various activities to go along with book fair

Books for Kids (Hollie Linder)

- Waiting to order books
- Possible dates: December and April?

Box Tops (Jessica Clusman for Kerin Draak)

- Already receiving box tops!
- Teachers and students are helping out with the counting of the box tops.

Family Fun (Sandi Beaver)

- There will be 6 events. Sandi handed out a flyer with all events and the dates.
 - ❖PTO Family Game Night Nov 9th
 - ❖PTO Holiday Shopping for kids Dec. 8
 - ❖PTO Family Movie Night Jan 11
 - ❖PTO Ice Cream Social March 7th
 - ❖PTO Girls Dance and Desserts April 19th
 - ❖PTO Boys Kickball June 1st

Fall Fest (Melissa Chrisman)

- Fall Fest Saturday, October 6th.
- Meeting with committee tonight
- Packet being sent to families with Volunteer info
- There will be a photo both this year and a sidewalk coloring contest.

Market Day (Melissa Chrisman)

- Market Day is a service for our families

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Public Relations (Melissa Chrisman)

- Updated Webpage
- Facebook--Like us! :)

Field Day (Hollie Linder)

- Field Day is scheduled for Friday, May 31st. There is no rain date for Field day. If rain, Field Day will be inside.

Fourth Grade Field Trip (Heather Cook, Sue Kiehn)

- The 4th grade Field Trip to Madison, WI will be on June 4th.

Hospitality (Lesli Frank)

- PTO did a Welcome Back Luncheon for teachers and staff.
- PTO paid for the broasted chicken.
- Next Hospitality event will be for teacher conferences in October.

Memory Book (Hollie Linder/ Dana Nugent)

- All classrooms should have received a camera.
- Teachers and families can post school pictures on the PTO website.

Script (Lesli Frank)

- Last month we earned \$41.31
- YTD: \$590.12
- More info about Script will come out after Fall Fest

Volunteer Coordinator (Jessica Clusman)

- Forms are going out in Wednesday's Take Home Folders.

Playground Equipment (Sue Kiehn)

- Sue shared additional playground panels. Electronic models that complemented the drums.
- Drums were ordered. (\$1200)

New Business

- No new business

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A motion to adjourn the meeting was made by Chris Bivins and was seconded by Sara Vanevenhoven.

Meeting was adjourned at 7:44 pm.

Respectfully submitted,

Michele Otradovec
PTO Secretary

Save the Date:

2012-2013 PTO Meetings (all meetings are held in the Bay Harbor Library and babysitting is available)

October 2nd @ 5:00
November 13th @ 6:30
January 8th @ 6:30
February 5th @ 6:30
March 5th @ 5:00
April 2nd @ 6:30
May 7th @ 6:30